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# Form A: Bid Submission Form

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| Name of Bidder: |  | Date: |  |
| reference: | **Pre-qualification of suppliers of Goods and services for FY 2025-2027.** | | |

We, the undersigned, offer to supply the goods and related services required for the **Pre-qualification of suppliers of Goods and services for FY 2025-2027.** Inaccordance with your Invitation to Bid No. REU/PGSP/9/25, we hereby submit our Bid.

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any Joint Ventures/Consortium /Association members or subcontractors or suppliers for any part of the contract:

1. is not under procurement prohibition by the Uganda Procurement and Disposal Unit,
2. have not been suspended, debarred, sanctioned or otherwise identified as ineligible
3. have no conflict of interest in accordance with Instruction to Bidders
4. do not employ, or anticipate employing, any person(s) who is, or has been a Ripple Effect staff.
5. have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
6. undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the Ripple Effect Uganda.

We offer to supply the goods and related services in conformity with the Bid documents, including the Ripple Effect Uganda General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to sign this Bid and bind it should Ripple Effect Uganda accept this Bid.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp with official stamp of the Bidder*]

# Form B: Bidder Information Form

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| **Legal name of Bidder** |  |
| **Physical address** | To be verified. |
| **Telephone Contact** | Ensure they are valid |
| **Email Address** | Ensure they are valid |
| **Year of registration** |  |
| **Bidder’s Authorized Representative Information** | Name and Title: |
| Telephone numbers: |
| Email: |
| **Are you a registered company?** | Yes  No If yes, insert Registration Number & attach Certificate |
| **Trading License** | Yes  No If yes, insert Registration Number & attach Certificate |
| **TIN Registration** | Yes  No If yes, insert Registration Number & attach Certificate |
| **VAT Registered** | Yes  No If yes, insert Registration Number & attach Certificate |
| **Do you have a company bank account?** | Yes  No If yes, insert details & attach most recent bank statement |
| **Quality Assurance Certification** *(If yes, provide a Copy of the valid Certificate):* | [Complete] |
| **Does your Company hold any accreditation** *(If yes, provide a Copy of the valid Certificate):* | [Complete] |
| **Does your Company have a written Statement of its Environmental Policy?** *(If yes, provide a Copy)* | [Complete] |
| **Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on safeguarding and inclusion** | [Complete] |
| **Evidence of previous contracts** | Attach 3 |
| **Contact person that Ripple Effect Uganda may contact for requests for clarifications during Bid evaluation** | Name and Title: |
| Telephone numbers: |
| Email: |
| **Please attach the following documents:** | * Duly signed Bid Submission Form (Form 1) * All interested bidders are required to pay a non-refundable bid fee of **UGX 50,000/=** (Fifty Thousand Shillings only) for each category. Payments should be made to our bank account as shown in the bid documents. Only bids with proof of verifiable payment shall be received. **Ripple Effect Uganda Ltd, Absa Bank Account 6005569506.** * Indicate your company name as a depositor * Company Profile, which should not exceed five (5) pages, includes printed brochures and product catalogues relevant to the goods/services being provided. * Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder. * Certificate of Registration of the business, or equivalent document. * Minimum 3 contracts of similar nature, with minimum contract value of at least UGX **One Million** per contract implemented over the last 1 year, Evidence of these contracts are required * Statement of Satisfactory Performance from the Top 3 – Clients for the past one (1) year. * Statement that bidder is not listed in the removed or suspended vendor list nor are they associated with, any company or individual appearing on such lists. * All information regarding any past and current litigation during the last three (3) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded. * Latest Audited Financial Statement (Income Statement and Balance Sheet) including Auditor’s Report for the past one (1) years. |
| **Category Bidding for:** | [Complete] Include all categories you are bidding for. Note each is paid for. |